Littleham & Landcross Community Web Site Association Privacy Policy

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This policy explains how we use any personal information we collect about you.

Welcome to our privacy policy.

Littleham & Landcross Community Web Site Association are committed to protecting your information when you use our web site. To find out more about us and who we are, please look <u>here.</u>

This policy explains how we use any personal information we collect about you when you use <u>our website</u> or get in contact with us. If you have any questions please contact the appropriate person <u>here.</u>

What information do we collect about you?

We collect information about you when you register with us. We might also collect information when you complete our surveys, provide feedback or reviews, send us enquiries or enter our competitions. This information will generally be your contact details or your responses to questionnaires we've sent you and feedback you've provided.

Online, we mostly use cookies to collect this information about you. Please see our <u>cookie policy</u> for further information.

How will we use this information about you?

We collect this information about you so that we can email you when there have been updates to our web site's content. Such emails will not amount to more than one per week.

When you first register with us we will send you a confirmation/welcome email, to acknowledge and confirm your registration.

If you decide you would rather not receive these communications, you can opt out by contacting the Registry <u>here</u> after which we will remove your record from our distribution list.

Will we pass your information on to others?

No. The only time we will pass your details to anyone else would be where we have to for fraud or other legal purposes.

How long will we keep this information about you?

We will only keep information about you for as long as we need to or until you advise us that you want to unsubscribe.

How do we keep your information secure?

We take security very seriously. We use multiple layers of security to ensure user data is kept as secure as possible.

Access to your information and correction

If you would like a copy of some or all of your personal information we hold about you, please contact the <u>Registry.</u>

We want to make sure that your personal information is accurate and up to date. Please always let us know if you think it is not.

Other websites

Our websites contain links to the websites of other organisations. This privacy policy only applies to our websites so when you link to other websites you should read their own privacy polices and terms and conditions. We cannot accept any responsibility for your use of these websites.

What if I am aged 16 or under?

If this applies to you, please get your parent or guardians permission before you supply us with any personal information. Without this consent, please do not provide us with any personal information.

Changes to our privacy policy

We keep our privacy policy under regular review and we will place any updates in this document. If there is a material change which could have a detrimental effect on you, we will contact you to check whether you are happy with it.

How to contact us

If you would like further information on how your information is used, how we maintain the security of your information and your rights to access information we hold on you, please contact the <u>Registry</u>.

A copy of this policy can be downloaded here: